



SciencesPo

SEPTEMBER 03-29

2021

LEVEL
B1-B2

HYBRID Course



ONLINE



IN-CLASS



DURATION: One Week | 6 days



STUDY: 6H Online | 6H In-Class

WRITING

SKILLS IN ENGLISH

Course Overview

Course Outcomes	Course Content	Course Assessment
Understand the different stages of the writing process	Online videos	30% formative assessment (mid-course period)
Generate ideas for a text	Online articles / texts	70% summative assessment (end-of-course period)
Develop own writing style	PowerPoint slides	
Write with clarity and coherence	Activity worksheets	
Write for different audiences		
Write with impact		
Revise and edit a text		

MONDAY

SESSION

01



16:00-17:00

UNDERSTANDING THE WRITING PROCESS

Watch a video on the different stages of the writing process.

Complete the corresponding worksheet.

Post on the discussion forum responses to the video.

Discuss on BB Collaborate the stages of the writing process and techniques for generating ideas.



17:30-18:30

GENERATING IDEAS FOR A TEXT

Brainstorm ideas for a text:

- A. Use mind-mapping, clustering or freewriting techniques.
- B. Brainstorm ideas for the topic and content of the text.

WORKSHOP: questions and issues.

**LEARNING OUTCOMES**

Understand the different stages of the writing process.

Apply and practice brainstorming techniques to generate ideas for a text.

TUESDAY

SESSION

02



16:00-17:00

UNDERSTANDING WRITING STYLE

Read an article on different writing styles. Take notes on the following:

- A. use of tone.
- B. use of mood.
- C. use of descriptive language.

Discuss on BB Collaborate the effect of each key area: A., B. & C, and why you think they were used.



17:30-18:30

DEVELOPING YOUR OWN WRITING STYLE

Practice imitating different writing styles using tone, mood and descriptive language.

Produce a paragraph using tone, mood, and descriptive language (in your own style).

WORKSHOP: questions and issues.

**LEARNING OUTCOMES**

Recognise and understand the use of tone, mood and descriptive language in a text.

Apply the key areas of writing style to produce a paragraph in a personalised style.

WEDNESDAY

SESSION

03

FORMATIVE
ASSESSMENT

16:00-17:00



17:30-18:30

**WRITING FOR CLARITY AND COHERENCE**

Read an article on organizing writing and creating a clear structure.

Complete the corresponding worksheet.

Post on the discussion forum the worksheet answers.

Discuss on BB Collaborate the advice given in the article, and how the techniques help to make texts clearer.

PRACTICE FOR CLARITY AND COHERENCE

Use the following techniques to produce a clear outline of a text:

- A. Practice drafting and editing techniques for clearer sentence structure.
- B. Outline the content of the text in detail.
- C. Read the text out loud to your peer group and receive feedback.
- D. Give feedback to your peer group on their texts.

WORKSHOP: questions and issues.

LEARNING OUTCOMES

Understand and apply techniques to produce clarity and coherence in a text.

Produce clearly structured sentences and a detailed outline for a text.

THURSDAY

SESSION

04



16:00-17:00



17:30-18:30

**ADAPTING WRITING FOR DIFFERENT AUDIENCES**

Watch a video on adapting writing for different audiences by using paraphrasing.

Complete the online quiz to test your understanding of paraphrasing.

Discuss on BB Collaborate your ideas on paraphrasing techniques.

PRACTICE OF WRITING FOR DIFFERENT AUDIENCES

Rewrite a paragraph for different audiences (academic, professional, personal).

Give feedback to your peer group on their texts.

WORKSHOP: questions and issues.

LEARNING OUTCOMES

Understand and apply paraphrasing techniques to adapt texts to different audiences.

FRIDAY

SESSION

05



16:00-17:00

WRITING FOR IMPACT 1

Read the PowerPoint presentation on techniques that give writing impact.
Complete the corresponding worksheet.

Post on the discussion forum your ideas on the PowerPoint presentation.

Discuss on BB Collaborate how finding your message and focusing on your reader increases a text's impact.



17:30-18:30

WRITING FOR IMPACT 2

Practice writing a paragraph that focuses on one of your peer-group and that has a strong message.

Give feedback on your peer group's performance.

WORKSHOP: questions and issues.

HOMEWORK: Write the first draft of a 250-word text for a specific audience.

**LEARNING OUTCOMES**

Understand and apply techniques that give writing impact.

Improvement and confidence in writing texts that engage and stimulate an audience.

SATURDAY

SESSION

06



10:00-11:00

REVISING AND EDITING A TEXT

Read an article on editing and revision techniques.

Revise, edit and proofread a short text.

Post on the discussion forum the edited text.

Discuss on BB Collaborate the editing and revision techniques, and how they helped improve the quality of the text.



11:30-12:30

REVISING AND EDITING THE FINAL TEXT

Using the first draft of your 250-word text you produced for homework, revise, edit and proofread it to produce a final version for assessment.

WORKSHOP: questions and issues.

**LEARNING OUTCOMES**

Apply all writing and editing techniques focused on in the course to produce a 250-word text for a specific audience.

SUMMATIVE
ASSESSMENT